



**Meeting Minutes of the APCO/NENA Meeting
Monday September 18, 2023 2p.m.
Delta Hotel & Convention Center, Muskegon**

Meeting called to order at 2:03 p.m. in Muskegon, by NENA President Lehman.

Approval of Agenda - Motion to approve the agenda made by David Rapacz, supported by Kelley Cunningham. Agenda approved as amended.

In Attendance:

Phyllis Fuller	Jim Hansen	Missy Harris	Skye Ranken
Jon Whitford	Eric Hutchinson	Jeff Troyer	Dominique Clemente
Jason Wolford	Jennifer Robinson	Megan Erickson	Caitlin Sampsell
Tim Jones	Theresa Hart	Gabbi Niska	Francis D’Huyvetter
Brian Jones	Tammy Smith	Chris Collom	David Rapacz
Justin Johnson	Jeremy Ludwig	Kristina Nevins	Leah Hornacek
April Heinze	Tim McGee	Joni Harvey	Patricia Coates
Lisa Hall	Justin Halteman	Michael Armitage	Stephanie Lehman
Lance Langdon	Eric Mulvaine	Michael Gank	Reed Wakeman
Bruce Gaukel	Lyndsay Keith	Dave Plumb	Kelley Cunningham
Larry Stidham	Rich Rybicki		

Board Members Roll Call:

Michigan APCO Board

P Chris Collom, President
 P Dave Rapacz, 1st Vice President
 P Dave Plumb, 2nd Vice President
 A Michelle James, Secretary
 P Kelley Cunningham, Sgt-at-Arms
 A Kim Ostin, Executive Council
 P Phyllis Fuller, Treasurer
 P Larry Stidham, Commercial Representative
 A Sandra Nielsen, Immediate Past President

Michigan NENA Board

P Stephanie Lehman, President
 P Tammy Smith, 1st Vice President
 A Samantha Sturgis, 2nd Vice President
 P Tim Jones, Treasurer
 P Caitlin Sampsell, Secretary
 P Jim Hansen, Commercial Representative
 A Marc Gramlich, Immediate Past President

(P= Present, A= Absent with Notice)

APCO New Member Report - Dave Rapacz reported we have 109 new members with a total of 690 members.

APCO Minutes – On behalf of Michelle James, Dave Plumb reported the April 2023 chapter minutes were on the back table and in an email blast. A motion to accept the April 2023 minutes made by Pat Coates and seconded by Stephanie Lehman. Motion carried.

APCO Treasurer's Report was presented by Phyllis Fuller as follows:

Checking Account Income:	\$ 55,239.78
Expenses	\$ 118,796.60
Checking Account Balance as of 8/31/2023	\$ 40,856.41
Schwab Account Balance as of 8/31/2023	\$ 83,556.64
Total Balance	\$ 124,413.05

Motion to accept the report made by Tim Jones and seconded by Phyllis Fuller. Motion carried.

APCO President Report - Chris Collom reported all but two of the executive board attended APCO National and took part in Chapter Leadership classes. One of the notable things that came out of the session was developing a position handbook for future board member to know what they are responsible for and what is involved in the executive board. President Collom reminded everyone of our annual awards dinner on October 26th in Frankenmuth, meeting will start at 2pm, social hour to start at 5pm followed by dinner at 6pm.

You should be getting an email from national, please update your email and contact information as well. As of Oct 1, you should be able to start the renewal for your 2024 group membership, please make sure it is up to date with your current staff and without employees no longer with you.

CJIC Update – Lisa Hall stated there wasn't much to report and their meeting would be in a few weeks. Extreme risk protection order is coming. They are keeping an eye on bills 459 and 460 that have to do with mobile driver's licenses that could be accessed from your phone. From the FBI audit, they are suggesting that a violent person's file be created in NCIC, similar to officer safety caution. This would not come from criminal history it would be something entered at the local level. Lisa also stated the Address Confidentiality project is still in motion.

Training/Membership Activities – Dave Rapacz reported that this year's Fall Training will be November 7th and 8th at Oakland Community College at the Auburn Hills Campus. We have Mr. Tony Harrison from Public Safety Group scheduled to do a 2-day training. One day will be a Customer Service 911 and the second day will be his Lead, Follow or Get Out of The Way session. It will be open to everyone. The cost will be \$250 a person. We sent out the information in an email blast and it is being shared on social media and our websites.

Technical – Jeff Kelley reported the MPSCS is in the process of finding P911 talk groups in fire or EMS templates and then will be reaching out to the PSAP Directors for a MOU or to verify that no LEIN traffic is handled on the P911 channel. This is a proactive effort to make sure there are no CJIS violations where this traffic is heard by users it should not be heard by. Tel-Rad put out a memo saying the XTLs would not be supported, this is not true. The MPSCS will not allow old radios to come on to the system starting January of 2024, but this does not affect the radios already on the system. These radios will be supported until 2026. They can be transferred from agency to agency as long as they already exist on the system. Jeff also reported effective immediately they will no longer be making any DES encryptions keys. The only new keys going forward will be AES keys to meet the goal to be on the federal standard for encryption.

Professional Development – Samantha Sturgis reported that there is 1 new ENP since the last meeting, Kyle Spaulding from Plymouth Township. The ENP Certification is available through NENA. It is a test and there is an application to test. They require so many years of experience and you get points based on years of experience, levels of education and you have to have 10 points by their rating. The fall testing will take place October 7th through the 21st. The application deadline for the winter testing period is January 5th with testing February 3rd-17th. There are study groups available both by Mission Critical Partners and On Scene First. All that information is on the National NENA website. There is also a Podcast on the National NENA website called Confessions of an ENP and there are several interview type videos with people who have become ENPs. They talk about what it took for them to become an ENP, the benefits of it, how it's helped them in their job. If you want to know more about what the ENP exam is, take a look at that Podcast.

On behalf of Cindy Fell, Dave Rapacz reported that APCO has the RPL Program (Registered Public-Safety Leader). This program is great for people that you are looking to either promote or have already been promoted. It is a one-year long program which has 6 instructor lead courses. Cindy continues to work with Sandra Nielsen and Kim Ostin to develop Policies and Procedures for our Chapter to budget for scholarships for ECOs and professionals who want to become an RPL. Cindy is also working with MMRMA as part of their CAP (Certification and Accreditation Program) to allow grant funds to pay for all or part of the RPL program.

Both programs, ENP and RPL, do have scholarships available. Check out both APCO and NENA's websites for more information.

Frequency Coordination/MPSFAC/700Mz – Pat reported that MPSFAC just met last week. The group had a lot of really good discussions. They talked about the upgrades going on to the MPSCS system for their microwave and their preparations for their next total system upgrade, which is going to be in 2025. They also talked about how to work with air to ground challenges a little better. A lot of agencies are asking the MPSCS and the local simulcast systems to put an antenna on the bottom of the helicopter, which would mean to be talking to Toronto half the time. So that is not going to be allowed when the FCC rules. So, they are trying to find a way that we can work with aircraft.

A couple of years ago the membership was asked to complete a survey on how you're using a 4.9mhz in your local areas. A lot of agencies are using it for point to point to connect to the MPSCS. Some use it for tornadoes siren activation. In the metro area it is used for air to ground video for Oakland County and Detroit's helicopters. The reason agencies were asked for input and counting was to try and fight them allowing commercial use on the system and unfortunately, we lost, and the FCC is going to open up that band for commercial use. They still don't have a good grasp on where your licenses are, how you're using it. They're just going to go ahead and approve these commercial folks. If you start to see degradation in your signal or your connectivity, there may be somebody in your area that is suddenly using 4.9. We had asked that MPSFAC be allowed to coordinate these new licenses and they've denied that. They're going to put a band manager in place, but they don't know who that will be. If they approve these licenses, the agency and the regional committee may not know about it. If you suddenly have degradation in these signals, keep an eye on any connectivity you have with 4.9 in the next couple of years because they're going to be adding these people in to make money.

Our 700Mz plan was submitted to the FCC back in 2021 but it appears they lost it, so we had to amend it and resend it to the FCC. Fortunately, they have a new streamline procedure for approving these. We

expect to hear in about 45 days that the 700Mz revised plan has been completed. There was also a lot of talk about encryption and the fact it's Oakland County systems now beginning to come on the air. Oakland Co uses a different form of encryption, TDMA versus many radios where they capable of FBMA, which is users use the frequency division versus time division. Oakland County has started reaching out to neighboring agencies and prepared MOUs to help everybody understands how it works with as many agencies that were involved in the Oxford shootings, MPSCS is going to work on a way to get information out to everybody.

Next meeting is in conjunction with the APCO Conference in October.

Joint Michigan Conference - Tammy Smith reported that the 2024 conference will be held at the Muskegon Convention Center, the same location as today's meeting. The conference will be held May 20-23rd, 2024. Still in the early stages of planning, more to come.

APCO National –On behalf of Kim Ostin, Dave Plumb reported that the APCO National Conference in Nashville was a huge success, with over 6,000 in attendance. APCO membership has surpassed the 40,000 mark. Work has already started for the 2024 event to be held in Orlando Florida. The call for papers will go out soon as nomination go out for the host committee chair for the 2025 Conference and Expo in Baltimore Maryland.

There is an upcoming webinar on September 19, @ 1pm. The topic will be “Considering the Cloud?, 5 reasons it may be right for you” The webinar will be hosted by Leah Hornacek, Hexagon, you can register on the APCO website.

APCO along with several other organizations are opposing the request form Extreme Networks to waive certain protections for 6 GHz licenses. They are asking to allow weatherized enclosures for low-power access points when placed inside indoor-only sporting venues. This is being opposed with the reasoning that they have alternatives that would not risk having devices that would pose a greater risk to public safety.

The Standards Development Committee and its sub-committees are seeking participants in every category. If you are interested in volunteering to work in the standards development, please fill out an application on the APCO International website. Plans are being developed to host an Occupational Analysis panel for CTO's and Instructors standard on October 24 & 25th. Kim is seeking 9-10 participants per group, with no more than 1 agency representative per group. Contact Kim if interested.

APCO Awards – President Collom announced to those who were not aware that Kelley Cunningham was awarded the APCO National Award in Nashville this past August.

Kelley Cunningham reported that every year the Michigan Chapter of APCO presents awards to Public Safety Communication Personnel who have demonstrated the highest level of personal and professional conduct and performance in the line of duty. Award submissions have been closed for 2022-2023. The committee is reviewing scores and will announce next week who the winners of each category are. The 2023-2024 nomination forms have been uploaded to the website. You must be employed by a Public Safety Agency between September 1, 2023, through August 31, 2024. Nominees do not have to be members of APCO. Our annual meeting and awards dinner is scheduled for October 26, 2023, in Frankenmuth.

Last year began the Michigan APCO photo contest. We will be taking submissions again this year and the winner will be announced during the cocktail hour of the awards banquet. Last year was Macomb County. If you are interested, you can post pictures of your center and the APCO Board will decide on a winner and the Michigan APCO home page. Photos due by October 13th.

APCO Historical – Rich Rybicki reported that he was once again selected to sit on the National Historical Committee. The committee has a successful and wonderful time in Nashville. Rich asks if you are retiring or cleaning up your files, please forward all APCO paperwork to him.

Legislative – Lisa Hall advised House Bill 4241 is one that we are watching. This amends the school code, School Code Public Act 451. This requires every school to have at least one panic alarm that is directly linked to Law Enforcement. It has to be capable of transmitting a single signal or a message to Law Enforcement. The panic alarm can be manual or virtual and has to be given to a device or an alternate mechanism. House Bill 4242 provides funding for that for the school districts. So, they will be kind of in the same Senate Bill 145 and Senate Bill 146 House, we have to keep an eye on that one.

Young Hero – Tammy Smith reported for Samantha Sturgis that the nomination form for the Young Hero award is available on the NENA Facebook page and will be on the website soon. Please remember to nominate your callers that are 12 years or younger. These calls must have been placed in the 2023 calendar year. The deadline for the nominations will be February 15th, 2024. Please do remember to say your audio. It cannot be redacted.

Commercial - Larry Stidham introduced himself as the chapter commercial advisory member for APCO. Larry explained his role on the board as being a liaison between the APCO Executive Board and our commercial members. Larry is also a member of the APCO National Commercial Advisory Council. The council meets twice a year and they met at the National APCO Conference and talked about several things. Larry is also on the Chapter Commercial Advisory Member liaison committee, who are responsible for coming up ideas and ways of helping 9-1-1 C-CAMs across the country. The whole goal is to draw vendors in and make them create a closer relationship between the membership and our commercial members. Obviously, there's a good lead when it comes to our annual conference, so we want to build relationships for that, but also building these relationships is good for the membership. New technology comes in and new partners come in getting access to those folks is a good thing. If anyone is aware of any baby new industry partners that you've started to work with, we would love to have some context information and just invite them to our conference.

State 9-1-1 Committee – Lisa Hall reported that there were two new members to the committee, Gordon Caverly from TAM and Matt Weil from the firefighter's union.

The SNC heard 2 appeals from Ontonagon and Gogebic 911 reference using 911 funds to pay for cellphones. Both appeals were denied but left the opportunity to be reviewed again if those agencies provided specific use information to the SNC.

The FTE count we lowered to 1711. The taskforce will have a report in December reference the PSAP phone outages.

State 9-1-1 Administrator – Joni Harvey thanked everybody that's working to get their information either uploaded or corrected in the GIS repository. There was a glitch somewhere in DTMP systems, it was entered correctly and then on the DTMP side, it was showing that there was nothing there. This was not a lot of countries, just a small percentage, but they are working to the list right now for.

For Theresa Hart's open position in the office, Lyndsay is currently acting as the training analyst. She's still doing her regular position as well for now. As far as who your content person is for training items, you can use the general email for training for the state office or Lyndsay. The office is working on getting the reclassifications done, as soon as those are done, they will post the vacant position.

MiSNAP upgrades are going well. Those are scheduled to be finished for the first phase at the end of December. Staff make sure to get something together and send it out to everybody so that everyone knows exactly what kind of changes are going to be made. There were 11 or 12 enhancements that were put in for this first round. Additional changes will be made, and staff will be prioritizing what the agencies need on their end.

988 - The national standard is of public comment so we're going to be looking at that to get the examples that were there. Everybody's just waiting on that national standard to get finished and have public comment. We're doing really well staying in line with the new standard but it is definitely much more detailed and longer than what anything that was discussed here in Michigan. Most important things just to make sure that everyone is coordinating whatever your crisis outcomes are for your communities and the resources you have. Some people have more than others so you know we can't get into great detail as far as the state overflow so make sure that you're working with them. As a reminder if you need anything Ms. Amanda Girard, AGirard@commongroundhelps.org is our contact.

The treasurer's audit that was completed between the State 911 office and the Department of Treasury. The report was required to be completed with the amount that it was showing that was due to the 911 was \$140,000,000 five accounts were going through a request for reconsideration and after they went through that and resubmitted additional packing receipt with the Department of Treasury, the amount dropped down to about three or four million and we don't understand how or why there's was that much of a drop. We are asking what exactly did they not give you the first time and how did you come up with that number again who said that what they submitted was is notable. We will keep you guys posted on any updates for that once we come to a final conclusion.

MCDA – Lisa Hall reported that the October meeting will be in Traverse City with a virtual option. Tm Jones further reported that he and President Angela Eley attended the September 11th memorial event at the state capitol that was well attended. Nominations will open in November for Secretary, SNC Rep and Treasurer.

NENA Nominations - Phyllis Fuller reported that the NENA nominations will open in January of 2024.

APCO Nominations - On behalf of Sandra Nielsen, Dave Plumb reported that nominations were closed and that all current members submitted letters of intent to run again for their position, with the exception of Secretary, there were three nominations that will be discussed during new business.

APCO/NENA Old Business – President Collom updated that membership that the letter wrote in reference to Senate Bill 145/146 and the 911 saves act was put on pause:

*Senate Bill 145 is the creation of The Michigan Public Safety Citizen Communications System Modernization Program and funding to support it. This is a system that would send automated updates, messages, and notifications to victims of crime. If you had a caller, call in a domestic dispute, CAD could send out an automated message to the caller that says your call has been created, an officer has been assigned and then it goes all the way through to the potential for records management systems to send messages to victims to say that your report is done and all the following steps it goes through. Senate Bill 146 requires the use of that system for the existing notifications in the Crime Victims' Rights Act. There has been a little bit of confusion on rather or not this Act required all the functionality listed to be done. LAS recommended to the SNC that they oppose the Legislation as written because of their requirement to use it. It is vendor limiting and there are some questions on rather or not PSAPs would be able to tap into this funding. There are also questions on existing capability for everyone involved; Law Enforcement, Courts, Prosecutors Office, and PSAPs rather or not they could handle this functionality should it come to be. The Michigan Directors Association also formally opposed this Legislation. The Michigan Association of Chief's of Police formally opposed it. The Sheriff's Association is supportive of funding for it but they are opposed to theses Bills as written. There was an announcement yesterday that the Lansing State Police Post is doing a pilot program of a system like this, they are using Power Engage. They are sending out messages from their CAD system to let victims know that they have received the call and that a Trooper has been assigned and then within 24 hours they get a text giving them a survey on their services. The initial text also provides them a links to victim forms, resources, and different types of things. They are going to try that for a pilot program. Calhoun County is getting ready to do something similar with a product called Spider. Robert Stahelin reported that Battle Creek has been using Spider for about 4 months now. They may receive a couple calls a night from it. Calhoun County MSP and Sheriff Department are moving towards using Spider. The other piece is the Emerging Tech Committee did have some concerns on rather or not this, as written violated the 9-1-1 Act. We don't believe it does because this is a CAD push out and not a 9-1-1 CPE push out. With all this being said, Lisa would recommend that APCO and NENA also oppose Bills as written based on the requirement in the Bill, the Vendor limiting, funding, and the need to take into account existing equipment capabilities. **Tim Jones made a motion to still oppose these Bills as written at this time. APCO President Chris Collom stated we have a motion on the floor for APCO and NENA to also oppose the Senate Bill 145 and Senate Bill 146, supported by Dave Rapacz. No discussion. Motion carries.** Lisa also reported about reclassification. All of our groups are working on the reclassification. It is very important that agencies take some time to read through the material and educate yourself on the subject. Especially if you are going to take a position and request Legislative efforts or speak out on it publicly so that we can make sure that we are asking the right questions, and that we are able to provide the right answers. The Michigan Directors Association has a lobbyist and we have had a lot of Legislative reach out from Legislators. They are hearing the cry for making change and they are paying*

attention to it. All of those reach outs are good, but when they reach back out and ask for more information or what they can do, they are being met with "We're not really sure", so they are reaching out to the lobbyist asking what does all of this mean. We want to be in a better position for that locally so that we are not having that sort of confusion on that part. So, reclassification is a federal movement. We want our Congressional Representatives to help us with that movement. Our State Representatives can put some pressure on our Congressional Representatives to do that. We are calling for change from a Clerical Service to a Protected Service within the federal standards occupational class definitions. There is not a Michigan classification system so we can't really say we are asking for reclassification in Michigan. This is important that we understand the difference there. There are plenty of resources to look at for that. If you need a cheat sheet, highlights, talking points, please feel free to reach out to Lisa, she has those ready to go. On the State level, all of our groups are working with different Legislative folks to take a look in Michigan and see what if anything needs to be changed in order to support the ECOs in the State of Michigan. The LAS (Legislative Action Subcommittee) under the State 9-1-1 Committee has formed a subcommittee to work with some Legislators to see if there is anything in existing law as far as definitions for First Responders or lack of definition for First Responders that excludes ECOs from getting anything that they deserve via recognition, benefits etc. If you have a specific local issue where the definition or lack of a definition for First Responder is in your way of getting a retirement benefit, health insurance or anything, we could use that information so we make sure we take a look at what that piece is that is exactly in the way and that might need to be changed. There really isn't a formal definition of First Responder that we can find. There is a formal definition of Medical First Responder but there is not a definition globally. The definitions within each different Bill or Act or Law, we don't see anything glaringly that excludes major benefits but we are taking a deeper dive into that. The Governor last year did add 9-1-1 to First Responder Recognition Day week which is in October every year. Just last week the Michigan Senate did pass resolution 31 which recognizes National Telecommunicator Week and also recognizes ECOs as First Responders. It is a step in the right direction. We are looking to get a formal resolution from either the House or the Senate to call on Congressional Representatives to push for reintroducing the 9-1-1 Saves Act which is dealing with that specific reclassification on the Federal side. A couple of things that you can do, make sure you're educated and up to date on the issue. Your agencies update your job descriptions. If you go to the 911.gov website they have a very good guide for updating your job description and what should be in there that would help with these classifications/reclassifications' efforts. Please check your benefits, your packages, anything that is getting in the way, please send those to any of the Board Members on any of the Committees, NENA, APCO, MCDA, and SNC. We will get it to the right place. Continue to form relationships with your Legislators, get them into your centers. Reach out, make sure they know your name. If you need help with that, there are several of us that would be happy to help you with that. Educate your people. Lisa recommends that NENA and APCO send a letter to Legislators requesting support for the reclassification efforts with the SOC and the FCC. Recently the Chairwoman put out a letter calling on

Congress to revisit the 9-1-1 Saves Act. I think that would be a good letter from this group to support that effort. NENA President Stephanie Lehman asked Lisa Hall if she wanted to make that motion. Motion made by Lisa Hall, supported by Dave Plumb. The motion was repeated by Lisa. The motion on the floor for APCO and NENA to send a letter to Michigan Legislators requesting support of the reintroduction of the 9-1-1 Saves Act. Joni Harvey asked Lisa if we could add "reintroduce and pass?" Amended motion on the floor for APCO and NENA to send a letter to Michigan Legislators requesting support to reintroduce and pass the 9-1-1 Saves Act. Motion by Lisa Hall, amended by Joni Harvey, supported by Dave Plumb. No other discussion or questions. Motion carries.

APCO/NENA New Business –The boards are currently working on the 2024 schedule, dates, location and format. At this time the board is recommending:

February 15, 2023

May – Conference

The additional dates will be announced later.

APCO Old Business – No report

APCO New Business – President Collom reported we are preparing for our 80th anniversary. In April of 2024, Mi-APCO will mark 80 years as a chapter. Various events are being planned to include a celebratory challenge coin, more to come.

Motion to adjourn the meeting made by Phyllis Fuller and seconded by Tammy Smith. The meeting adjourned at 3:04 p.m.

**The next meeting
APCO MEETING & AWARDS
Thursday October 26, 2023
Meeting: 2:00PM
Social Hour: 5:00PM
Dinner and Awards 6:00PM**

**APCO/NENA JOINT MEETING
Thursday December 14
Time: 10:00AM
Virtual Meeting**